

Ref. No. CUJ/EBSB/2021/01/451

Date: 07 February, 2025

कार्यालय आदेश / Office Order

1. It is notified for information and necessary action by all concerned that Central University of Jharkhand is organizing **Kashi Tamil Sangamam-III (KTS)** on **11th February, 2025** from 10:15 onwards, through Nodal Officer, EBSB. All the teaching faculties, non-teaching staffs, scholar and students are requested to attend the programme and be **present on the venue (Auditorium, Science Block) at 10:30 AM** as per following schedule:


Time	Event
10:45 AM	Arrival of Hon`ble Chief Guest
10:45 -11:00 AM	Interaction with Hon`ble Vice-Chancellor
11:00-11:05 AM	Departure to Science Block (Auditorium)
11:10 AM	Arrival at Auditorium, Science Block
11:10 – 11:15 AM	Lighting of Lamp
11:15 – 11:25 AM	Welcome address by Dr. Bhupendra Singh, DoP
11:25 – 11:30 AM	Felicitation by Prof. K. B. Das, Hon`ble Vice Chancellor
11:30 – 12:15 PM	Address by Hon`ble Chief Guest
12:15 – 12:30 PM	Address by Hon`ble Vice Chancellor
12:30 – 12:35 PM	Vote of Thanks by Dr. Rajesh Kumar, Co-ordinator, EBSB
12:35 – 12:37 PM	National Anthem
12:40 PM	Departure

2. All the **HoDs / Coordinators** are requested to **ensure** the participation of the **scholars and students** in the event.
3. The detail of role and responsibilities for seamless execution of the event are as follows:
- (a) **Nodal Officer, EBSB** – To execute and co-ordinate with all concerned section/department.
- (b) **Technical Cell I/c** – To look after all the arrangements of projection system at the venue and broadcast on social media platform (Youtube, Facebook, X etc.) and University website.
- (c) **Executive Engineer I/c** – To look after the arrangement of continuous power supply at the venue during event.

[Handwritten Signature]

- (d) **Security Officer** – To look after the, Security arrangements, Parking arrangements and fire safety for the event.
- (e) **MO (Consultant) / Dresser** – To look after suitable medical arrangement at the venue.
- (f) **Transport I/c** – To look after the necessary transport arrangements (if required)
- (g) **Shri Ajenga H. K. Pamei, STA** – To look after the photography of the event.

This is issued with the approval of Hon'ble Vice-Chancellor.


[ले. कमा. उज्जवल कुमार (से.न.)]
[Lt Cdr Ujjawal Kumar (Retd.)]
उप कुलसचिव-II
Deputy Registrar – II

Distribution:

All the above.

Copy for information and necessary action to:

1. All Deans of Schools
2. The Controller of Examination/ The Librarian
3. Director, IQAC /Dean, Academic Affairs/ Dean, R&D Cell
4. All Heads/ Coordinators of Departments
5. CVO/DSW/ Chairman, Proctorial Board/ Chairman, Admission Cell
6. All DRs / PRO / Hindi Officer/ ARs
7. Transport I/c / Purchase I/c / EE I/c / I/c Health Centre/ Security Officer
8. Coordinator, NCC/ Coordinator, NSS/ Sports I/c
9. All Sections/ Cells of the University
10. All Teaching and Non-Teaching employees (Refer to Website / Notice Board)
11. Technical Cell I/c for uploading on University website
12. Rajbhasha Cell- for Hindi Version
13. PS to Vice Chancellor/ PS to Registrar/ PS to Finance Officer
14. Notice Board, Concerned File & Guard File